

Example Report (Edited for viewing by Client)

Information Received

Ref No:

Last week an elderly male service user Albert Tatlock fell in the communal lounge at (.....) Care Home. He was not being supervised on a one-to-one basis as he should have been (extra funding supplied by NHS for this). The member of staff assigned to him was Tracy Barlow for that day. She was seen by a member of staff to walk away and leave him without any staff supervision. Later in the day he became very poorly and an ambulance was called and he was found to have broken his leg. I have heard today that he has died in hospital and I am distressed that Tracy and our supervisor Donald Pleasance were talking today and I overheard that they were going to lie in their reports about what happened covering up the fact that no-one was in the room with him at the time of the fall. I am very concerned that the truth wont get out and that poor practice will continue. I don't know who I can talk to at the care home and I think that the senior managers and owners don't know this is happening. Surely they should have called a doctor or ambulance as soon as they discovered he had fallen?

EXAMPLE

Reporters details:

The reporter wishes their details to be confidentially held by Say So. There may be opportunities for Say So to communicate with the reporter.

Information forwarded to client - Date dd/mm/yyyy Time : 00:00